

Common-Threads' Frequently Asked Questions

How do I get my fundraiser started?

Once you have gotten approval for your sale, let us know how many catalogs you need and the dates of your fundraiser. We will send your supplies to correspond with your kickoff date.

How do I organize my sale?

Hand out a catalog to each seller along with a letter explaining your goals and reasons for the sale. Review the order instructions on the order form with your sellers. Have them fill in all seller information blanks on the order form. Make the sellers aware of your selling timeline. Two to three weeks is usually sufficient. Instruct them to collect payment with the order and have checks made payable to your group. Set a specific date to turn in order forms and money collected.

How do I motivate my sellers?

Common-Threads' offers a free optional Prize Mania program. Sellers earn prizes based on the number of items they sell. Everyone who sells at least one item receives a prize! Review the different prize levels and set goals for your sellers. Above all, make it fun!

Who will buy from the catalog?

The variety of products in the catalog ensures there is something that will appeal to everyone. Sellers should only sell to people they know at school, home, work, etc. Safety is our first concern. *Never sell door to door to people you don't know.*

How do I submit my order?

Gather all of the order forms and money collected and be sure each seller has collected the correct amount of money for their orders. Fill out the Group Order Form and calculate your 60% deposit due. Send in the completed Group Order Form, the original order forms, and one check made payable to "Common-Threads" to process your order. Keep the remaining amount. We will calculate your actual profit and send a profit check or bill at the end of your sale. We recommend keeping a copy of the order forms and sending in your order via a trackable method.

Is there a minimum order?

While there is no minimum order, 25 items are required to earn a profit. Retail prices may apply if fewer than 25 items are sold.

What if I am with a school and regulations do not permit sending a check with my order?

If your school uses purchase orders, please include a copy of the purchase order when you submit your order. We also accept Visa, MasterCard, Discover, and American Express. Otherwise, we require a signed letter of guarantee stating you will assume responsibility for payment of the bill.

How will my order be packaged and shipped?

We guarantee shipment of your order within 10 business days of receipt. Orders are usually shipped via UPS, but other carriers may be used. Orders are packaged by individual seller. To sort by grade, team, or group, simply band or paperclip each section together. We prefer each section have at least 15 sellers. Your original order forms will be returned with your order as they arrived. If you include your e-mail address, we will send you an e-mail updating your order status, including shipment tracking numbers. Please be aware special order deadlines apply during peak seasons.

What if I get additional orders after I submit my main order?

We are happy to take additional orders. Simply forward the order forms to us and we will process them to your fundraiser. You will earn full profit so long as your original order was at least 25 items.

What if I want to continue my sale?

You can request more supplies by calling us at 800 464-3784.